

## **TRVC Constitution**

### **1. TALLAGHT ROCKETS VOLLEYBALL CLUB**

The Club will be called **Tallaght Rockets Volleyball Club** and will be affiliated to the Volleyball Association of Ireland.

### **2. AIMS AND OBJECTIVES**

The aims and objectives of the club will be:

To offer coaching and competitive opportunities in VOLLEYBALL

To promote the club within the local community and VOLLEYBALL

To promote VOLLEYBALL within Ireland.

To manage Firhouse Community College

To ensure a duty of care to all members of the club

To provide all its services in a way that is fair to everyone

### **3. MEMBERSHIP**

To ensure all present and future members receive fair and equal treatment.

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

**Members will be enrolled in one of the following categories:**

- Full member (+18 years old)
- Junior member (-18 Years old)

**4. MEMBERSHIP FEES**

Membership fees will be set annually and agreed by the Elected committee.

Fees will be paid:

In one full instalment by the 31st September:

**280 euros** for Full members

**250 euros** for Junior members

Or

In three instalments not surpassing November of the calendar year:

- 50 Euros Due before 30st September
- 130 Euros due before 31st October (100 Euros for junior members)
- 100 Euros by 30th November

Bank transfers only

Special cases can be allowed.

Upon request, a member can contact the treasurer for a more flexible approach, this has to be approved by the **Elected committee**. Same rules apply in regard to cash payments.

#### **4.A) MEMBERSHIP FEES (amendment)**

Management Committee Incentive Program (MCIP):

- A member of the **Management Committee** can request to the treasurer with a notice of 2 weeks prior to the AGM to benefit from the MCIP.

It is a reward for exceptional service and dedication to the club. The reward will consist in a reimbursement of half of the annual membership fee by bank transfer from the club's account and to be effective before the AGM.

Conditions that need to be met:

- 4000 Euros minimum in the TRVC account by the time of Request.
- Approval of the treasurer and chairman

- **4.B) MEMBERSHIP FEES (amendment)**

Exceptional Service Reward Program (ESRP):

- The **Management Committee** can nominate up to one member per season to benefit from the (ESRP)

It is a reward for exceptional service and dedication to the club. The reward will consist in a reimbursement of half of the annual membership fee by bank transfer from the club's account and to be announced at the AGM and effective within two weeks after the AGM.

Conditions that need to be met:

- 4000 Euros minimum in the TRVC account by the time of the AGM.
- Approval of all 5 of the Management Committee members.
- The nominated member has paid full membership fees.

## **5. OFFICERS OF THE CLUB:**

The officers of the club will be:

- Chairman
- Treasurer
- Secretary
- Children's Officer
- Business Coordinator
- Sports Coordinator

All officers will retire each year but will be eligible for re-appointment.

## **6. COMMITTEE**

TRVC Committee is composed of an elected committee and a Management Committee. The elected Committee is composed of the 3 elected officers from the AGM while the Management committee of the club is composed of the 3 Elected officers plus the 2 appointed officers.

The Elected committee members voted in during the AGM are:

**Chairman**

**Treasurer**

**Secretary**

The Appointed committee members are appointed by mutual agreement with the chairman within two weeks of the AGM:

**Sports Coordinator:**

- Head of sports section: Main Goal is to provide the best possible environment to achieve great sporting results and players development across all teams

Main duties:

- Appointing coaches
- Recruiting players
- Managing team reps
- Monitor/highlight Equipment issues
- Overlooking home and away game logistics

**Business Coordinator :**

- Head of business section: Main Goal is to increase and diversify the sources of revenue of the club in order to grow financially and support any development plan the club may have.

Main duties:

- Organise Tournaments
- Find sponsors
- Manage Social Media
- Fun sessions
- Finding new ways to earn revenue

This forms the **Management committee.**

The Management Committee will be responsible for adopting new policies, codes of practice and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its objectives.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

## **7. FINANCE**

All club monies will be banked in an account held in the name of the club.

Account Name: TALLAGHT ROCKETS

BIC: ULSBIE2D

IBAN: IE83ULSB98629012912464

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 1st of September.

An audited statement of annual accounts will be presented by the Treasurer at the AGM.

Any cheques drawn against club funds should hold the signatures of the Treasurer

## **8. ANNUAL GENERAL MEETINGS**

Notice of AGMs will be given by the Club Secretary. Not less than 7 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the **Elected Committee** will be sent to the Secretary prior to the AGM.

Elections of Elected committee officers are to take place at the AGM. All members have the right to vote at the AGM.

The quorum for AGMs will be 20% of the membership.

The Elected Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Any member has the right to propose amendments to the constitution that get voted to majority during the AGM.

## **9. SAFEGUARDING CHILDREN**

This sports club is fully committed to safeguarding the wellbeing of its members. Every individual in the club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the organisation and the guidelines provided by Volleyball Ireland and contained in the Safeguarding Policy.

## **10. EQUITY POLICY STATEMENT**

This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport Northern Ireland definition of sports equity:

“Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

## **11. DISCIPLINE AND APPEALS**

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's safeguarding children and young people policy and procedures. The club welfare/designated officer is the lead contact for all members in the event of any safeguarding concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

## **12. DISSOLUTION**

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of the Volleyball association of Ireland or some other club with similar objectives to those of the club.